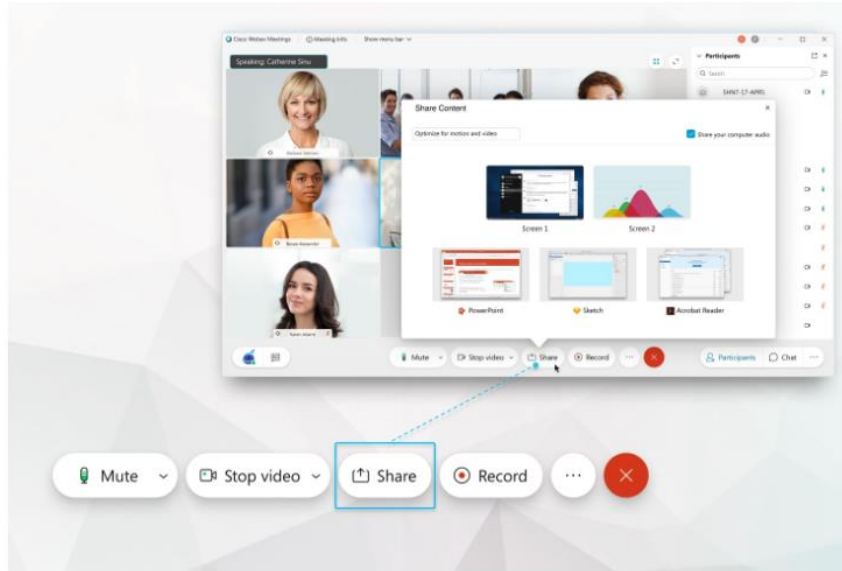# Instructions for Webex Meetings

- **Share Content in Webex Meetings**

More details given on Cisico webex help Center (📄: https://help.webex.com/en-us/5ddww5/Share-Content-in-Webex-Meetings-and-Webex-Events)

- **Raise Your Hand in Webex Meetings**

If you have a question or comment during a meeting or event and don't want to interrupt, raise your hand. Raising your hand alerts the host and a raised hand icon appears in your video. A raised hand icon also appears in the Participants panel.
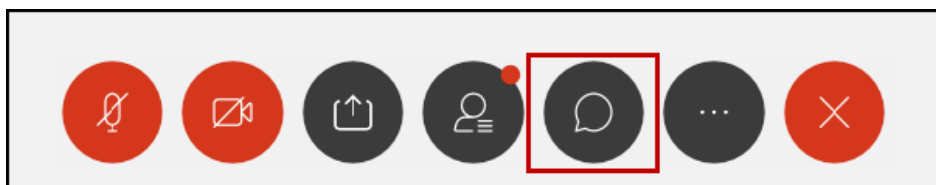
> Click Participants and then click Raise hand ✋ next to your name.
>
> To lower your hand, click Lower hand ✋ next to your name in the Participants panel.

- **How Do I Send a Chat Message?**

To send a chat message:

1. Open the Chat panel:

2. In the **Send to** or **To** drop-down list, select the recipient of the message.
3. Enter your message in the chat text box, then press **Enter** on your keyboard.